

Resource Center Council Meeting Minutes
Covelo Employment Resource Center
April 25, 2002

Present: JA: Madelyn McCauley, Bob Carroll, Pat DeLapo, Ernie Nagy; MPIC: Fred Casella, Christine Mullis; Round Valley Indian Tribes/Adult Ed: Glenda Britton; Adult Ed: Janine Ellsworth; CalWORKS Mental Health: Sharon Habina; AODP: Gene Price

Introductions & Approval of Prior Minutes

Minutes approved from prior meeting.

Adult Ed

They have lost all of their funding. Just haven't been able to show enough numbers – people are always interested in starting, but consistency is a problem. As CalWORKS is also being cut, it appears the only way to get funding is through ADA.

During the last two months, they've sent out 75 letters to JA clients, and held an open house, but to no avail.

Pat mentioned doing a workshop or general follow up to push hard between now and the end of the fiscal year.

The need is so great in Covelo – both for JA clients getting off of welfare and also because Yuki Valley Indian Tribes Adult Ed program only assists in higher education – they need that GED/ high school diploma before they can receive services. (They can do testing, but don't have the funding to do the training/tutoring.) Everything points to the need to keep the program alive, but Janine needs help.

JA promised to focus on this, and give it a top priority, as well as give Janine a referral list. Janine's phone number: 983-6171, x506

Yuki Valley Indian Tribes Adult Ed

Glenda described the Work Experience summer program they have – she will try to get some flyers out about this, and bring them next time.

Agency Reports

MPIC

Fred reported that Mike Smith is no longer working at MPIC, and in the interim, Fred will try to fill in for him as much as possible until he is officially replaced.

AODP

Gene will be up Tuesdays and Thursdays - 9:30 to 2:30/3:00 (except next week – he's on vacation).

The idea of doing a group is not really possible, as too many other workshops are going on in the building.

West Company

West Company is coming up on Thursdays in a group workshop for self-employment. It's going quite well!

Building Update

Today was official move-in day! Much nicer conference room chairs! Everything is pretty much in order – a bell for the door would be nice!

On Fred's to-do list is make sure the electrical system is all working properly, and all the finishing touches are completed. Fire extinguisher is here, but needs a sign right above it.

Also, the Employer Resource computer's home pages need to be the mpic website job search page. Somehow, the home page keeps changing to AOL, or other sites. Reminder that these computers are not for personal use – please keep an eye on this.

Another good idea: Fred plans to put up “hot pockets” so that staff messages can be put there, instead of taped up on walls, etc.

Policy & Procedures

Fred stressed the need for the sign-in sheet, so that we can keep track of the number of visitors in the resource room, as mandated by the state.

Fred also described the new “pinks” – the Initial Contact Cards, which is another requirement, and helps in the referral process.

Summertime Hours of Operation

No air conditioning – but we do have fans now! Looking at the possibility of opening earlier and closing earlier – maybe posting a “Summer Hours” sign.

Employer Outreach

Discussion about doing an employer outreach about collective services – most seemed to feel the employers in Covelo do already know about us.

Meeting adjourned.