

MINUTES

FORT BRAGG CENTER COUNCIL MEETING OF March 16, 2005

In attendance: Cindy Miller, MPIC; Cindi Hood, MPIC; Marjorie Zakula, JA; Belinda Nash, EDD; Rachel Murray, West Company; Mary Ann Carroll, PFI.

Minutes from meeting of December 16, 2004 approved without amendments. Next meeting date is June 16, 2005 beginning at 1:30 pm.

Group discussed:

- Review of Partner Brochure. Please email edits and revisions to Cindi Hood by March 31, 2005. The brochure will be printed and available in the MPIC Lobby by late Spring.
- Community Service Directory tabled for discussion at next meeting.
- Cindy Miller led a discussion on the policies and procedures for the ROP and MPIC Partnership Contract regarding One-Stop Ancillary Services Funding. Discussion topics included: overview of the policy and procedures; funding priorities; request for funding process; support services defined; and support service categories.
 - Regarding Resource Materials, it was suggested that agency representatives bring a catalogue of available materials to the next meeting.
- The MPIC Point Arena office will close at the end of June due to compliance issues with ADA in the current location. No other building in Point Arena serves as a viable alternative due to the significant expense involved in renovating the building to meet the standards. Currently, other properties are being researched and evaluated. Please email any suggestions that you may have to Cindi Hood.
- Cindi Hood announced that the March Chamber of Commerce Mixer will be held at Art Explorers on March 17th 2005.
- Mary Ann Carroll announced a series of public events celebrating Parents&Friends' 50th Anniversary.
- Belinda Nash announced:
 - that Brent Rutherford, EDD, is retiring effective April 6th 2005
 - Effective May 1, 2005, Mark Molina's work hours will be restructured: mornings will be dedicated to Marketing, Job Development and afternoons he will be available to clients.
 - A farewell party for Brent Rutherford will be held April 4th . The restaurant is to be announced shortly.
- Cindy Miller initiated a discussion on Joint Workshops.

- A subcommittee has been appointed to coordinate agency efforts to conduct Joint Workshops so that there will be no duplication of efforts and to consolidate materials.
 - Subcommittee members: Cindi Hood, leader, Mark Molina, Marjorie Zakala, and Ron Smith.
- Cindi Hood provided an update on the status of co-location of agencies forming a One-Stop shop: JA, MPIC, EDD, DOR, West Company.
 - Cindi Hood will email Guy Joy, Executive Director, PFI with information on the co-location. Down the road, perhaps the Job Connection would have a presence at this site.
- A review of the Distribution list revealed that some of the people have left their agencies. Cindi Hood will update the list.
- The schedule for the Quarterly Meetings was confirmed as follows:
 - June 16th 1:30 pm
 - September 15th 1:30 pm
 - December 15th 1:30 pm