

**Ukiah Center Council Meeting Minutes  
Mendocino Works Resource Center - Ukiah  
Tuesday, June 21, 2005**

**Present:** Debbie Dale, Debbi Purcell & Carla Schuster, MPIC, Julie Soinila, WIB, Madelyn McCauley, JA, Suzanne Warner, Mayacama, Lin Park, DOR, and Cora Gonzalez, CHDC.

**Call to Order at 10:39 a.m.**

**Introductions-**the group welcomed Debbi Purcell and Carla Schuster from MPIC.

The meeting was facilitated by Lin Park, recorded by Debbie Dale; Debbi Purcell was timekeeper and observer.

**Approval of minutes** Ukiah Center Council meeting minutes of April 19 were unanimously approved.

**Stress Relief Proposal:** Carla Schuster reported that Mark Winkler of MPIC is talking to a massage therapist who would charge \$1 a minute, preferring 10-15 minutes per massage. Carla will be facilitating the Employee Stress Reduction survey, all Mendocino Works employees will receive a copy of the survey.

**Mendocino Room Reorganization Update:** Everyone in attendance agreed that the room looks wonderful. Vintage-local photographs are still welcome, as well as, job and community related photos. Anything that reflects old or new local diversity would also be a welcomed addition to the Mendocino Room.

**Kitchen Survey/Building Safety:** Cindy Miller stated she would like an employee poll on kitchen access for Mendocino Work's customers. When employees were polled about two years ago, the survey showed a majority of staff favored customers being able to use the kitchen and partake in food from Safeway. When staff were polled on May 19<sup>th</sup> in the Mendocino Room, it appeared another polling was necessary.

UCC worked on the three main scenarios for kitchen use, and individual comments will be welcomed. These will be hard copy ballots, not through e-mail. July 11 will be the deadline to get the ballots to Madelyn McCauley; then, she and Lin Park will process the ballots, and report the results at the next center council meeting.

**Special Events Committee:** Debbie Dale reported to the group that with many of our committee members leaving their posts, there should be a recruitment meeting to find new members. E-mail has gone out to Mendocino Works All Staff for a meeting on July 7<sup>th</sup> at 9am in the break room. Helen Nofi and Madelyn McCauley will be at the meeting, and are hoping for a good turnout.

## **Interagency Sharing of Issues**

**CHDC:** Their fiscal year ends June 30, and they are rushing to get their financial information processed. They reached their goals in providing services to farm workers, (WIA 167 funding). Numbers for services provided for those customers nationwide were large.

**DOR:** They will continue providing services at their current location, moving into another location would not be cost effective. They have no ideas about the budget at this time.

**Job Alliance:** Their budget appears to be stable at this time with no budget cuts in discussion. They have hired a new Clerical/Supervisor, her name is Connie Schleuder.

**Mayacama:** Working on budget. Connie and Suzanne are busy with customers, but on leave without pay when situations arise.

**MPIC:** Between now and July 15, MPIC will be losing three valued employees, Joan Kelley, Rhonda Kidder and Helen Nofi. Helen's position is being advertised as Office Manager/Lead Resource Specialist. Mickey Mack has

replaced Christy Gard's job as Resource Specialist with duties as job developer for the resource center. Debbie Dale's hours with MPIC have been reduced to 20 hours per week; she will replace Joan's position at EDFC for an additional 20 hours per week.

**MPIC Fiscal Department:** Carla reported that she and John Ulvila attended the Financial Accounting Employment Training Administration conference in Sacramento. The Department of Labor encouraged local areas to report on the accrual basis to show actual expenses. MPIC has always reported their accruals. More budget cuts are to be expected for the next fiscal year; \$400 million dollars in cuts nationwide.

**WIB:** Julie advised there will be no WIB meetings in the month of July except for the Youth Council. They will be holding a special meeting facilitated by Anne Oliver to flush out ideas for a new concept called "Youth Plans", a system under which the coordination of youth services is provided along with information on youth resources. The Youth Council, who assumed the role of Teen System of Care Cabinet for PCCY, decided to abandon the now defunct Teen System of Care name in favor "Youth Plans". The Youth Council hopes to find ways of coordinating youth plans in the County and providing information on youth resources by interacting with youth serving agencies and organizations to create a single source from which this information is readily available.

**New Business:** Waste Diversion/Recycling will be on the agenda as needed to track its progression. A sample contract will be sent to Partnership Council members for consideration, and possible discussion at their August meeting. Madelyn McCauley sent Debra Reed of General Services the draft proposal from Mendocino Solid Waste.

**Recorder's note:** Due to the many changes in personnel at Mendocino Works, here are the following additions and deletions of names to the Ukiah Center Council distribution list. **Deletions:** Yvonne Hall, Felipe Mendoza, Lorraine Perry, Manuel Guerra, Connie Solomon, Christy Gard, Joan Kelley, and Jesse Ferguson. **Additions:** Rebecca Reese-Goodwill, request from Sharon Habina of Mental Health to add new employee Sandra Meyers to the UCC list, and request from Belinda Nash to remove Lorraine Perry's name and add Kay Matson to the UCC list.

**Adjournment** the meeting adjourned at 11:30 a.m.

Agenda Items for July 19:

- Special Events meeting results
- Kitchen Use Poll results
- Interagency Sharing of Issues
  
- Facilitator Madelyn McCauley
- Observer Suzanne Warner
- Timekeeper Cora Gonzalez
- Recorder TBA
  
- If you have agenda items for the next meeting, you may e-mail them to me at [Debbie@mpic.org](mailto:Debbie@mpic.org).
- If you have corrections or addition to these minutes, e-mail or call me.

**The next Ukiah Center Council Meeting will be on Tuesday, July 19, 2005, at 10:30 a.m.**

Debbie Dale  
Mendocino Private Industry Council

467-5917