

MENDOCINO WORKS

Employment Resource Centers

MEETING AGENDA

December 20, 2005

Meeting: UKIAH CENTER COUNCIL

Logistics:

Date: September 21, 2005
 Time: 10:30 - 12:00
 Place: Ukiah CA, Conference Rm 1

Distribution List:

C. Henderson	G. Blake	J. Ulvila
C. Diamond	R. Reese	L. Park
J. Franco	K. McMinn	S. Habina
J. Sonilia	M. McCauley	K. Matson
T. Mee	S. O'Mara	C. Schleuder
B. Nash	M. Holtamp	S. Warner
S. Meyer	P. Harpster	D. Wood
C. Miller	C. Gonzalez	

Group Roles:

Facilitator: Suzanne Warner
 Recorder: Pamela Harpster
 Observer: Connie Schleuder
 Timekeeper: Time Keeper

Agenda Items	Format	Time	Outcome	Resp. Person
Call to Order		5		Facilitator
Introductions		5		UCC Group
Approve 11/15 Minutes		5		UCC Group
Special Events Committee	Group Discussion	10		UCC Group
Resource Room	Report and Discussion	5		P. Harpster
Building Issues	Report and Discussion	10		C. Schleuder
Building Safety	Report and Discussion	10		C. Schleuder
Interagency Update	Group Reporting	15		UCC Group
Upcoming Events/Training	Group Discussion - Reporting	10		UCC Group
Customer awareness: Perfume and/or cologne	Group discussion	10		Madelyn
Kitchen Clean-up	Group Discussion	10		Connie
Other	OPEN			Group
Group Roles	Discussion	5		Group
Agenda for next Meeting:	Discussion	5		Group

Next Meeting: January 17, 2006