

MENDOCINO WORKS

Ukiah Center Council MINUTES

May 22, 2007

PRESENT	
Suzanne Warner-Mayacama, Connie Schleuder	
DISTRIBUTION	
Facilitator:	Notetaker:
Jessie Martin	Angelina Trippo
ANNOUNCEMENTS	
APPROVAL OF MINUTES	
Minutes were approved by Connie Schleuder, seconded by Suzanne Warner.	
ADDITIONS TO AGENDA	
FOLLOW-UP ITEMS	
SPECIAL EVENTS COMMITTEE- Suzanne Warner Silent Auction to be held in the kitchen, only "good stuff" set up on Tuesday, June PLEASE pay and pick up the same day. Items will be checked in with Renee Christian, bidding will stop at 3:00 pm and sheets will be picked up. Summer BBQ on July 11, 2007.	
RESOURCE ROOM - Pam Harpster absent.	
BUILDING ISSUES-Connie Schleuder No funds available for the patio furniture previously approved by DDS, possibly next year. Baby Changing Stations to be installed in both bathrooms. Canteen has changed the food in the vending machines to be 50% healthy, was not aware this was a County building. Mike in process of cleaning carpets, he has completed the eastern portion of building. Conference Rooms: Pam Harpster, Connie Schleuder and Madelyn McCauley have been working on updating the rooms. An email was sent out to the partners to identify all items that are needed to remain in the room, and claim the items that do not. After this is done, conference room 1 is to be painted and a map of how each room is to be set up will be left on the door of each room to show users how the room is to be left after each use. (Per new MW policy)	
BUILDING SAFETY-Connie Schleuder Safety meeting for Emergency response team. Rebecca Reese asked why only a few "team members" do the training. Connie replied all member of the s emergency response team were invited to training and the "sweepers" were requested to train staff in their designated areas. Rebecca stated that Goodwill is required to have six safety trainings per year and has never been to safety trainings in her five years at Mendocino Works. Connie stated the last safety drill was three years ago and the last training meeting was held one year ago. There are written safety procedures available which need to have positions updated. Connie will provide copies to Jessie Martin-Experience Works and Rebecca Reese-Goodwill.	

INTERAGENCY UPDATE

Experience Works-Jessie Martin

She is finally getting some responses from Ukiah and receiving a few requests but not as many as Willits or Fort Bragg.

Goodwill-Rebecca Reese

Still STANDING STRONG! Damon Reichardt is the new work adjustment skills trainer.

WIB-Julie Soinila

Julie stated that Jacqueline Cummins has a newly formed position with the Health and Human Services, as their Information's Officer. She will remain with WIB part time until a replacement is found. Julie stated that the two vacant positions may be combined- wasn't completely sure.

Job Alliance-Connie Schleuder

JA is in the process of hiring a clerical position. Job Alliance has been working on implementing the new participant rate change.

Mayacama-Suzanne Warner

Two success stories-people remaining on the job, a third did not work out. Job going in spurts, real busy and think there is need to hire new employee then it slows down and everyone can manage again.

MPIC – Yolanda:

Debbie Purcell has accepted the Office Manager/Job Developer position in the Willits and Christy Gard-Shires will be coming over to replace her position here in Ukiah.

Resource Room-Angelina Trippo

Unemployment claims from the farmworkers has slowed down. Referrals from Ford Street are coming in to do resumes and to ask for financial assistance, some to obtain their ID's or clothes to look for work. Ancillary funds have been used to assist with some of these needs to help them return to work. Ancillary funds are running low and will soon be out.

Group Roles:

Facilitator: Suzanne Warner, **Timekeeper:** Pam Harpster, **Recorder:** Angelina Trippo

Next Meeting: June 26, 2007

