



UKIAH CENTER COUNCIL MINUTES

Date: September 23, 2008

PRESENT

DHHS – CJS: Connie Schleuder; **DOR:** Tina Fincher; **Mayacama:** Suzanne Warner; **MPIC, Inc.:** Peggy Daugherty, Helen Nofi; **Goodwill:** Diana Wood

DISTRIBUTION

D. Ballek
E. Bartolomeu
P. Daugherty
C. Diamond
D. Donelson

T. Fincher
C. Gard Shires
T. Gildea
C. Gonzalez
L. Hambrick

P. Harpster
R. Bigardi
K. Matson
M. McCauley
J. Morgan

R. Murray
N. Presmont
D. Reed
R. Reese
C. Rhodes

C. Schleuder
M. Sides
T. Silvia
J. Sonilia
J. Ulvila

S. Warner
D. Wood

Facilitator:	Recorder:
Peggy Daugherty	Helen Nofi
APPROVAL OF MINUTES	
<ul style="list-style-type: none"> ▪ Suzanne recommended the Minutes be approved. Seconded by Peggy 	
AGENDA ITEMS	
ADD – AMEND – APPROVE	
AGENDA ITEMS	
SPECIAL EVENTS COMMITTEE – Suzanne Warner	
<ul style="list-style-type: none"> • The Committee needs help for October as Suzanne and Cheri will not be here for Halloween and as of yet no one has volunteered to help with this event. • Each agency needs to encourage more participation in Special Events or Special Events will fail. • Suzanne will only be on the Special Events Committee until December. • Peggy, Cheri and Suzanne will develop a list of events for staff to sign up for and develop their own committee for that event. • A Treasurer will be needed for Special Events. 	
SMARTware – Peggy Daugherty	
<ul style="list-style-type: none"> • Peggy, Pam and John attended a User Group meeting in Sacramento last month and saw a demo on Integrated Services. It was awesome! ▪ Peggy, Pam and John will be attending a meeting in Sacramento in November on the new platform for us. ▪ A SMARTware meeting will be scheduled for Ukiah when Peggy, Pam and John return from Sacramento with new information. 	
RESOURCE ROOM – Peggy Daugherty for Christy Gard Shires	
<ul style="list-style-type: none"> ▪ Juanita Plaza was hired as a Resource Specialist Aide. Juanita is a Mendocino Works employee who started on 9/22/08. She will work at the front desk and resource room. 	
BUILDING ISSUES – Connie Schleuder	
<ul style="list-style-type: none"> • Inappropriate jokes were posted by several fax machines. Connie will send a Building Bulletin regarding inappropriate materials in the workplace. • Cleaning out of refrigerators will be added to the Kitchen Duty sign up sheet. Peggy and Connie will compose a Building Bulletin regarding cleaning out of the refrigerators. • Eligibility Orientation Room and one of EDD's offices will be painted soon. Madelyn's office will have some patching completed. 	
BUILDING SAFETY – Connie Schleuder	
<ul style="list-style-type: none"> ▪ A Building Safety Inspection has recently been completed with minor corrections sited which have been corrected. ▪ Blackberry bushes have been trimmed. Emergency backup lighting repaired. Leaves have been cleaned from the buildings gutters. 	
MENDOCINO WORKS TRAINING:	
<ul style="list-style-type: none"> ▪ Career Cruising – September 25, 2008- Mendocino Room Ukiah, learn how to assist your customers in their guided CAREER EXPLORATION. This new and exciting tool is now available to all Mendocino Works partners and customers. October 1, 2008 Career Cruising will replace the SAW (Self Assessment Workshop). ▪ Disability Awareness Roundtable-Mendocino College, MacMillan Hall, Board Room 1060, October 20,2008, 3:30 to 5:00 pm. This meeting will focus on services and programs for adults with disabilities. 	

INTERAGENCY REPORTS:

- **HHS - MCDSS – CalWORKs Job Services** – Madelyn McCauley is out on an extended leave. Sue Trotter is here to help with cases. Anita May is working 10-12 hours a week on Sanctioned Cases. Marcella Salisbury works in the Resource Room in Willits on Tuesday. Justin Shiver works at Mental Health on Wednesday.
- **Mayacama** – UVAH is busy, and moving along.
- **MPIC** – Scotty Willis had his surgery and is doing well. He expects to be back to work in November. We are not sure if it will be part time or full time. John Ulvila will have surgery on 10/01/08 and will be out for a couple of weeks. Charlene Coakley will have surgery on here knee and will be out for an undetermined amount of time. We are changing our whole Assessment process and will keep all informed. TABE and SAW will be by appointment only, if needed contact Carlos Frausto. Career Cruising will replace the SAW.
- **Dept. of Rehab** – October is Disability Month. Aimee Swearingon has been volunteering her time to work for DOR on 2 days per week. Not sure how the budget passing will affect this-- hopefully she will be hired back again as a graduate student assistant. She works with youth through TPP, transitional partnership program. Tina also works with TPP in Ukiah, and Dr. Valerie Skinner-Martin works with TPP students in Fort Bragg.

RESOURCE ROOM RULES:

- Resource Room Rules were reviewed and accepted.
- There was 1 typo and 3 rules #2, 13 and 16 that needed clarification.

Establish Next Agenda, Tasks & Roles

Request for agenda items may be added to next meeting can be made through Peggy Daugherty at peggy@mpic.org or 467-5921

Tasks:**Group Roles:**

Facilitator: Peggy Daugherty Timekeeper: Tina Fincher Recorder: TBA

NEXT MEETING: October 28, 2008 from 10:30-12

Conference Room 1, Mendocino Works, Ukiah