

Employment Resource Centers

A G E N D A

Logistics:

Date: Tuesday, February 27, 2007
 Time: 1:30 – 3:00
 Place: **WISC 221 Building**
Atlantic Conference Room
 221 S. Lenore Ave., Willits

Meeting monthly on the fourth Tuesday
 from 1:30-3:00

Group Roles:

Facilitator: Eva Coder-Steffensen

Recorder: Jennifer Miller

Timekeeper: Facilitator

WISC Building Legend:

221=SS, MPIC, Dept. of Rehab, Juvenile Prob., EDD
 221B=Public and Mental Health
 221C=SS, Family & Children's Services, Family Resource Center
 221D=WAG (Willits Action Group)

Distribution List:

Social Services: Pat Atkinson, Sandi Brown, Morgaine Colston, Mary Elliott, Susan Era, Bill Fitzgerald, Alice Langton-Sloan, Janet Lombard, Jennifer Miller, Marla Quintana, Debra Reed, Jennifer Sookne, Sue Trotter. **MPIC:** Pam Harpster, Cindy Miller, John Ulvila. **Dept. of Rehabilitation:** Eva Coder-Steffensen, Nina Presmont, Ernie Waugh. **Probation:** Buck Ganter. **Public Health/Nursing:** Jeannine Shaw. **Public Health/AODP:** Helen Falandes, Polly Palacek. **Mental Health:** Karen DeSoto. **Mayacama:** Connie Diamond, Suzanne Warner. **EDD:** Belinda Mobley. **WAG:** Cyndee Logan.

Agenda Items	Format	Time	Outcome	Resp. Person
Call to Order	Introductions	2		Eva Coder-Steffensen
Minutes	Review/Discussion	5	Amend/Approve	Eva Coder-Steffensen
Agenda	Review/Discussion	5	Add/Amend/Approve	Eva Coder-Steffensen
Announcements		5		Anyone
♥Safety Issues	Problem Solving	5	Action	Jennifer Miller/Anyone
♥WISC Facility	Information-sharing	5	Identify common needs	SS, PH or MH staff
Repairs	Problem Solving	5		
♥Interagency Reports	Information-sharing	30	Increase Awareness	All
Mendocino Works Web Page – Draft	Information-sharing	5	Suggestions? Ideas?	Cindy Miller
♥WISC Events Committee (Sub Committee)	Information-sharing	5	Whats New?	Events Member
Emergency Preparedness	Discussion	10	Identify basic needs General Services Involvement	All
Marketing of WISC Center	Discussion	10	Identify possibilities	Cindy Miller and all
Establish next agenda & facilitator	Discussion	3	Decision	Eva Coder-Steffensen and all
♥ = Standing Item		90		

Next Meeting:
 Fourth Tuesday of the Month
 March 27, 2007
 1:30-3:00
 WISC 221 Building
 Atlantic Conference Room

