

MENDOCINO WORKS

W C C

WILLITS CENTER COUNCIL MINUTES

Date: August 4, 2009

PRESENT

HHSA, Social Services Branch: Laura Stebbins, Cathy Vaughan. **HHSA, CHB - Nursing:** Jeannine Shaw. **HHSA, CHB - AODP:** Leslie Kirkpatrick. **DOR:** Ernie Waugh.

DISTRIBUTION

HHSA SSB: Pat Atkinson, Sandi Brown, Susan Era, Alice Langton-Sloan, Janet Lombard, Bryan Lowery, Judy Morgan, Jennifer Miller, Marla Quintana, Debra Reed, Laura Stebbins, Sue Trotter, Cathy Vaughan, Rebecca Wilson. **MPIC:** Pam Harpster, Debbi Purcell, Claudette Rhodes, John Ulvila. **DOR:** David Perry, Ernie Waugh. **JP:** David Barrett. **HHSA, CHB - WIC:** Jeannine Sandler. **HHSA, CHB - Nursing:** Jeannine Shaw. **HHSA, CHB - AODP:** Leslie Kirkpatrick. **HHSA, MHB:** Jenine Miller. **Mayacama:** Connie Diamond. **EDD:** Emelia Bartolomeu, Kay Nord. **WAG:** Cyndee Logan. **NCO:** Patty Bruder. **DSLCL:** Tanner Silva

Facilitator:

Notetaker:

Jeannine Shaw

Laura Stebbins

WISC BUILDING AND ACRONYM LEGEND

221 Building: Health and Human Services Agency, Social Services Branch, **(HHSA-SSB)**, Adult and Aging Services Division **(AAS)**, Family and Children's Services Division **(FCS)**, Employment and Family Assistance Services Division/CalWORKs Job Services **(EFAS/CJS)**, Mendocino Private Industry Council **(MPIC)**, Department of Rehabilitation **(DOR)**, Juvenile Probation **(JP)**, Employment Development Department **(EDD)**

221B Building: Health and Human Services Agency, Community Health Branch **(HHSA-CHB)** and Mental Health Branch **(HHSA-MHB)**

221C Building: Health and Human Services Agency, Social Services Branch **(HHSA-SSB)**, Family & Children's Services Division, Family Resource Center, **(HHSA-FCS-FRC)**

221D Building: Willits Action Group **(WAG)**, North Coast Opportunities **(NCO)**

CORRECTION TO MINUTES

- Laura said there was one error she noticed on the Minutes for July 7th meeting that was not previously identified. The July minutes had the date of the June meeting.

APPROVAL OF MINUTES

- The July 7, 2009 minutes were approved with the noted correction.

AGENDA ITEMS

ADD - AMEND - APPROVE

- Laura asked to add an announcement to the agenda. The agenda was approved with the noted addition.

ANNOUNCEMENT

- Jennifer was not able to attend today's WCC meeting but left a written report for the group. Laura read an announcement from Jennifer's report:

Beginning this Wednesday, August 5 MCWOW (Mendocino County Working on Wellness), will begin their 3rd in a series of support groups to help sustain staff. This series is titled: *"Working Through Loss and Uncertainty"*. Individuals may experience loss with a change in job, co-workers, relationships, roles, or with unexpected moves as well as death. All employees are invited to attend these groups that will support you in finding balance during these difficult times. Facilitated by Doreen Blumenfeld and/or other EAP/Wellness presenters. FOR ALL COUNTY EMPLOYEES. OK for County time, with supervisor approval!

Laura said that the groups will meet from 4:00 to 5:00 this time around.

- Realizing that Leslie Kirkpatrick is new to the WCC all present introduced themselves. Leslie said that she will probably not be able to attend the WCC meetings all the time. She will try and send Aileen in her place if possible; however Tuesdays are a difficult day for Aileen to be able to attend meetings. If no one from AODP is able to attend Leslie will send her input for the meetings via email to Laura.

SAFETY ISSUES

- Laura read Jennifer's safety report:

No safety incidents to report since last meeting.

Amanda Ashby from AODP has permanently been assigned to the Ukiah office. Jennifer Miller in her role as Senior Safety Coordinator will now perform the required monthly safety inspection for Building #62, (221B). If staff have any safety concerns they should first report them to their direct supervisor and then to Jennifer Miller.

- Jeannine mentioned that there is an ongoing problem with glass bottles being broken in the parking lot. The glass is getting crunched into the gravel, possibly creating a tire hazard.

WISC FACILITY MAINTENANCE

- Laura read Jennifer's facility maintenance report:

The WISC Community Garden requested and obtained permission from Tim Garrison at General Services Agency to extend their fence lines to the north side of Building #62, (221B) and behind on the east side. They have also installed a new gate providing a beautiful entrance on the west side.

INTERAGENCY REPORTS

- **SSB Adult and Aging Services - Cathy Vaughan** – Cathy said that they know changes will be coming due to the state budget, including cuts to IHSS, but they don't know the specifics yet. She reported that Adult Services is still fully staffed.
- **DOR - Ernie Waugh** – They are waiting to see if there will be more cuts in staff time due to the state budget. They probably won't know this until November. DOR has not had any cuts in services for their clients and they have not gone to "order of selection". Ernie explained that order of selection was created around the time that the American's With Disabilities Act was written. Order of selection prioritizes services by serving the most severely disabled first and putting everyone else on a waiting list to be served if resources become available.
- **CHB – AODP – Leslie Kirkpatrick** – This year so far AODP has lost several hundred thousand dollars in county general funds and the state budget will probably cut an additional several hundred thousand from proposition 36 funding. There may be a redistribution of that funding to another resource for AODP and the hope is that the redistribution may prevent the layoffs of the staff who have already received layoff notices. In Willits AODP currently has a waiting list of about 20 people. This has stayed consistent for the last few months. The waiting list in Ukiah is about 120 people. If they lose proposition 36 funding AODP will need to prioritize their services with an emphasis on those people with children. They will probably know more about any redistribution funding opportunities in a couple of weeks.
- **CHB – Nursing – Jeannine Shaw** – Nursing has lost a couple of staff due to layoffs. This is their first full month operating with no clerical staff. AODP has clerical staff here in Willits two days per week and Mental Health has clerical staff in Willits most of the time, but sometimes they are needed in the Ukiah office. Signs have been posted in the reception area to notify the public that reception services are no longer available and they have developed a phone tree of who to call for specific needs and services which is posted next to the phone in the reception area. Staff tries to keep an eye out for people needing assistance and overall people have been patient. Family planning is scheduled to be in Willits two days per week most of the time, depending on staffing.

The H1N1 flu seems to be gearing up again. The Public Health website has a lot of information about the flu and a hotline has been set up. Jeannine said that the website is much easier to access through the main county website than it is through the InterestNet. Ernie asked if there are any concerns that the regular flu vaccine and the H1N1 vaccine will interact negatively with each other. Jeannine explained that the vaccine is not yet out for H1N1 so she has not officially heard anything about possible interactions between the two vaccines at this point and according to radio reports they are recommending that the targeted groups get both shots. The H1N1 vaccine will be targeted for high risk groups. If anyone has questions about H1N1 they should be referred to the web site (<http://www.co.mendocino.ca.us/ph/flu2009.htm>). Jeannine said that according to the Community Health web site, so far there have been 12 confirmed cases of H1N1 in Mendocino County.

- **SSB Children's Services – Jennifer Miller for Pat Atkinson** – Jennifer's report stated there are no changes with staffing at this time. This is good news!

COMMUNICATION FROM WISC WCC (WCC) TO MW PARTNERSHIP COUNCIL (MWPC)

- None

COMMITTEES

- **WISC Events Committee** – The WISC events committee has planned a pot luck salad lunch on August 13th from 12:00 to 1:00 in the Atlantic Room. Free soda, bread and butter will be provided. Please bring your favorite salad mix, dressing, or salad extras - and an appetite of course!

NEXT MEETING: September 1, 2009
1:30 – 3:00
WISC 221 Building
Atlantic Conference Room

Facilitator: Jennifer Miller
Note Taker: Laura Stebbins

Don't forget request for agenda items may be requested through Jennifer Miller via email at millerj@mcdds.org
or 456-3705!