

MENDOCINO WORKS

Ukiah Center Council MINUTES

November 21, 2006

PRESENT

Marie Hollinan - Experience Works, Suzanne Warner-Mayacama (late), Pamela Harpster-MPIC, Tina Fincher-Dept of Rehab., Madelyn Maculey-JA(for Cschleuder), Charlene Coakley. NBV

DISTRIBUTION

G. Blake - MTA, S. Brown - JA, S. Cabral - Ex. Works, C. Diamond - UVAH, C. Gonsalves - CHDC, P. Harpster - MPIC, C. Henderson - WIB, M. Hollinan - Ex. Works, M. Holtamp - EDFC, K. Matson - EDD, M. McCauley - JA, T. Mee - MPIC, S. Meyer - MH, C. Miller - MPIC, B. Nash - EDD, M. Orosco - North Bay Veterans Resource Center, L. Park - DOR, N. Pressmont - DOR, D. Reed - JA, R. Reese - Goodwill, D. Sams - MH, C. Schleuder - JA, T. Silvia - CRI, J. Sonilia - WIB J. Ulvia - MPIC, S. Warner - UVAH, D. Wood - Goodwill.

Facilitator:

Pam Harpster

Notetaker:

Angelina Trippo (late)

ANNOUNCEMENTS

Marie Hollinan, time keeper

INTRODUCTIONS

APPROVAL OF MINUTES

ADDITIONS TO AGENDA

FOLLOW-UP ITEMS

Special Events Committee: Suzanne

Need volunteer cooks for Xmas event, sign up on Event board

Wellness:

Stress Relief: Pam

Resource Room: Pam

Revamp the lobby and resource room so it is viewed as "JOB DRIVEN" this is the place to come to get a job!

Conference and Interview Rooms: Madelyn

Newly formed focus group will go through interview and conference rooms to see what can be removed to storage (also storage needs to be inventoried-spring) and what is actually needed in the rooms for daily use.

Committee formed to inventory rooms-Pam, Madelyn, Suzanne, Angelina.

Kitchen Clean-up:

JA's turn-sign up sheet will be created.

Safety Issues: Connie (absent)

Building Issues: Madelyn (for Connie)

Considering diaper table in the restroom, room spray with the least fragrance introduce for possible use, will be given to JA worker for labeling before placing in restroom. Pam wanted to know what the attachments on the kitchen faucet are used for after she had an incident. They are for eye irritant flushing but partners were not notified of their use. Email will be sent. Carpet installation will be laid by room/section of building. Mendocino room suggested as storage room for furniture/equipment. Mendocino room occupancy can accommodate 50 people maximum.

Interagency Updates:

Dept of Rehab-Linda Scott, new counselor now at Ukiah on Wednesday and Thursday, Lakeport on Friday, Fort Bragg Monday, maybe Tuesdays but may change. Every body in Fort Bragg, Took Linda Harvey's position.

Experience Works-Marie: Has three new enrollees. Stephanie will no longer be the manager for this area, assigned to another area. New manager will start after Thanksgiving.

Mayacama-Suzanne: Usually intakes are slower this time of the year but numbers are the same. Connie will be out for surgery.

JA-Madelyn: No changes since last month, new concern is middle aged health issues for DSS, workers out of sick leave or other medical and then also job changes. Federal is asking CA to produce more numbers of putting people to work so JA is trying new things and ideas.

NBV-Charlene: Waiting for new WIA grant so they can offer new and more workshops. Currently working with homeless Vets only. Has received 5 homeless intakes through the Buddy Eller Center. They do not have to live on the streets, they can be living with a relative. To be eligible for housing they have to employed with a steady job for 30 days. In Lakeport they are hidden transitional housing, also considering presentations to community through the churches and Inns-there is program for homeless vets. Vets clinic at Kings court will do assessment for eligibility for Palo Alto Integration services (90 day)

Upcoming Events & Training:

WEG and MPIC in negotiations for future workshops. WEG will start in Lake County office. Charlene requested that the workshop start at 8:30 instead of 9:00 to complete paperwork required by their office. NBV needs mailbox. Referrals will be copied for the agency referral and copy to Charlene. Universal workshop-Resume Labs are every Friday, CalJOBS resume lab is on the third Friday of every month. Question raised regarding public attendance for universal workshops also are the topics always the same-focus group will research this, example will Ron Arkin always present Health Topics/Behavior Health, is it possible to include other topics if requested, brainstorm new topic ideas. ROP, ancillary funds available, paperwork required. Paul Lane (DOR) has also offered to workshops.

Group Roles for Next Month; January 16, 2007

Facilitator –Pam

Recorder: Angelina or recorder

Time Keeper: Suzanne

Agenda Items:

Conference Rooms, New carpet installation, Interagency referral system/ referral fair

Next Meeting: January 16, 2007

