

# MENDOCINO WORKS

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## WILLITS CENTER COUNCIL MINUTES

Date: October 23, 2007

### PRESENT

**HHSA, Social Services Branch:** Jennifer Miller, Heather Bourgeois. **Department of Rehabilitation:** Ernie Waugh.  
**MPIC:** Debbi Purcell. **HHSA, Public Health/Nursing:** Jeannine Shaw. **HHSA, Mental Health Branch:** Karen DeSoto.  
**Mayacama:** Suzanne Warner.

### DISTRIBUTION

**HHSA SSB:** Pat Atkinson, Heather Bourgeois, Sandi Brown, Susan Era, Bill Fitzgerald, Alice Langton-Sloan, Janet Lombard, Judy Messerer, Jennifer Miller, Marla Quintana, Debra Reed, Jennifer Sookne, Sue Trotter, Susana Wilson. **MPIC:** Pam Harpster, Cindy Miller, Debbi Purcell, Claudette Rhodes, John Ulvila. **DOR:** Nina Presmont, Ernie Waugh. **JP:** David Barrett.  
**HHSA, PHB, Nursing:** Jeannine Shaw. **HHSA, PHB AODP:** Helen Falandes. **HHSA, MHB:** Karen DeSoto.  
**Mayacama:** Connie Diamond, Suzanne Warner. **EDD:** Kay Matson, Belinda Mobley. **WAG:** Cyndee Logan.

#### Facilitator:

#### Notetaker:

Debbi Purcell

Heather Bourgeois

### WISC BUILDING AND ACRONYM LEGEND

**221 Building:** Health and Human Services Agency, Social Services Branch, **(HHSA-SSB)**, Adult and Aging Services Division, Family and Children's Services Division, Employment and Family Assistance Services Division, Mendocino Private Industry Council **(MPIC)**, Department of Rehabilitation **(DOR)**, Juvenile Probation **(JP)**, Employment Development Department **(EDD)**

**221B Building:** Health and Human Services Agency, Public Health Branch **(HHSA-PHB)** and Mental Health Branch **(HHSA-MHB)**

**221C Building:** Health and Human Services Agency, Social Services Branch **(HHSA-SSB)**, Family & Children's Services Division, Family Resource Center, **(HHSA-FCS-FRC)**

**221D Building:** Willits Action Group **(WAG)**, Mendocino County Youth Project **(MCYP)**

### CORRECTION TO MINUTES

- Interagency Reports > Public Health/Nursing: line 5, change "requested" to "suggested".

### APPROVAL OF MINUTES

- Minutes for September 25, 2007 were approved, with the above corrections.

### AGENDA ITEMS

#### ADD – AMEND - APPROVE

- None.

### SAFETY ISSUES

- The ant problem is getting worse; Jennifer Miller got some outside bait to try.
- There are a lot of acorns dropping and they could be a slipping hazard. They are being cleaned up with a leaf blower.

### WISC FACILITY MAINTENANCE

- Air filters were replaced in all buildings. This is done on a quarterly basis by Buildings and Grounds.
- The roof of the 221 building will be repaired due to a leak in the Level 1 visitation room.
- There is no news yet on the curb painting and speed limit signs for the parking lot. Jennifer Miller will follow up.

### INTERAGENCY REPORTS

- **DOR – Ernie Waugh:** Ernie will be going to American Indian Summit meeting next week. Dina Fernandez is primarily working in the Ukiah office, but is doing some placement for DOR in Willits as well.  
  
**MHB – Karen DeSoto:** Noel’s last day was yesterday and Mary Elliot’s first day is today. They are waiting to see what happens with the finances and possible layoffs. Referrals are starting to pick up and Kendall is taking on some cases. They are looking into ways to provide better crisis services.
- **PHB – Public Health/Nursing – Jeannine Shaw:** They are still doing high risk flu shots at the senior center, etc. There is a new director for Public Health, Stacey Cryer. Carol Ann is back full time. They did a Disaster Preparedness drill.
- **Mayacama – Suzanne Warner:** They are busy, but had a young woman start in June to help out. The Country Mall is being renovated and they have a person working there.
- **MPIC – Debbi Purcell:** Kay Matson has been doing resource room coverage while MPIC is at their monthly staff meetings. Kay is no longer able to do that, so unless they can find another partner to cover, the resource room will have to be closed during the meetings on the 3<sup>rd</sup> Friday of each month.
- **SSB Children’s Services – Jennifer Miller:** Pat is out for 4-6 weeks recovering from surgery. She is doing well and is anticipating being back on November 26<sup>th</sup>. Alice is out on medical leave recovering from surgery and should be back on the 29<sup>th</sup>, but will be attending training, so will not be back in the office until November 2<sup>nd</sup>. Deborah Moody from the coast and Becky Wilson from Ukiah will be providing manager coverage a couple of days a week in Pat’s absence. Social worker Core Training is starting today, so 6 social workers will be out of the office for 2-3 days a month. Normally, they have to go to Davis for this training, but they have brought the training to Ukiah this time. The Family Center’s Fall Fun Day will be happening on October 30<sup>th</sup>. There will be activities for foster children and families receiving voluntary services. There will also be the annual Foster Children’s Holiday Party on December 6<sup>th</sup>, from 4-7:30pm at Carl Purdy Hall at the Ukiah Fairgrounds. They are in need of food and other items for this event. If people are interested in donating items, they can contact Anne Nava at extension 3726. Mary Elliot left her position as Deputy Director of Children’s Services yesterday, and has now started her position at Mental Health. Managers are doing a monthly rotation to help cover day to day needs for Susana Wilson as she covers Mary’s position. T. Carlson is retiring from Children’s System of Care.

### COMMITTEES

- **WISC Events Committee – Jennifer Miller:** The Soup & Bread Event will be happening on November 7<sup>th</sup> at the Family Center kitchen. There is a sign-up form by the break room. There was also an interest email sent out for the Crafts Fair, which is targeted for the first week of December.

**NEXT MEETING: November 27, 2007**  
**from 1:30 – 3:00**  
**WISC 221 Building**  
**Atlantic Conference Room**

**Facilitator: Jennifer Miller**  
**Minute Taker: Heather Bourgeois**

Don’t forget request for agenda items may be requested through Jennifer Miller via email at [millerj@mcdss.org](mailto:millerj@mcdss.org) or 456-3705!