

Employment Resource Centers

W E C A G E N D A Willits Center Council

Logistics:

Date: Tuesday, November 27, 2007
 Time: 1:30 – 3:00
 Place: **WISC 221 Building**
Atlantic Conference Room
 221 S. Lenore Ave., Willits

Meeting monthly on the fourth Tuesday
 from 1:30-3:00

Group Roles:

Facilitator: Jennifer Miller
 Recorder: Heather
 Bourgeois
 Timekeeper: Facilitator

Distribution List:

HHSA-SSB: Pat Atkinson, Heather Bourgeois, Sandi Brown, Susan Era, Bill Fitzgerald, Alice Langton-Sloan, Janet Lombard, Judy Messerer, Jennifer Miller, Marla Quintana, Debra Reed, Jennifer Sookne, Sue Trotter, Susana Wilson. **MPIC:** Pam Harpster, Cindy Miller, Debbi Purcell, Claudette Rhodes, John Ulvila. **DOR:** Nina Presmont, Ernie Waugh. **JP:** David Barrett. **HHSA-PHB, Nursing:** Jeannine Shaw. **HHSA-PHB, AODP:** Helen Falandes. **HHSA-MHB:** Karen DeSoto. **Mayacama:** Connie Diamond, Suzanne Warner. **EDD:** Kay Matson, Belinda Mobley. **WAG:** Cyndee Logan.

WISC Building and Acronym Legend:

221 Building: Health and Human Services Agency, Social Services Branch (**HHSA-SSB**), Mendocino Private Industry Council (**MPIC**), Department of Rehabilitation (**DOR**), Juvenile Probation (**JP**), Employment Development Department (**EDD**)

221B Building: Health and Human Services Agency, Public Health Branch and Mental Health Branch (**HHSA-PHB, HHSA-MHB**)

221C Building: Health and Human Services Agency, Social Services Branch (**HHSA-SSB**), Family & Children’s Services Division (**FCS**), Family Resource Center (**FRC**)

221D Building: Willits Action Group (**WAG**), Mendocino County Youth Project (**MCYP**)

Agenda Items	Format	Time	Outcome	Resp. Person
Call to Order	Introductions	5		Jennifer Miller
Minutes	Review/Discussion	5	Amend/Approve	Jennifer Miller
Agenda	Review/Discussion	5	Add/Amend/Approve	Jennifer Miller
♥Safety Issues	Problem Solving	10	Action	Jennifer Miller/Anyone
♥WISC Facility Maintenance	Information-sharing Problem Solving	10	Identify common needs	All
♥Interagency Reports	Information-sharing	30	Increase Awareness	All
♥WISC Events Committee (Sub Committee)	Information-sharing	10	What’s New?	Events Member
Signage	Information-sharing	15	Decision	Jennifer Miller
♥ = Standing Item		90		

Next Meeting:

December meeting canceled due to Christmas! See you in the New Year!

January 22, 2008, 1:30-3:00 WISC 221 Building - Atlantic Conference Room